

**Department of Corporate Resources**

Members of Council

**Committee Secretariat**

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Your Ref: AT/Council

Date: 10 May 2021

Dear Councillor

**MEETING OF COUNCIL – TUESDAY, 18 MAY 2021**

You are requested to attend the meeting of the Council to be held in the The Alhambra Theatre, Bradford, City Hall, Bradford, on Tuesday, 18 May 2021 at 10.30 am

The agenda for the meeting is set out overleaf.

Yours sincerely



Parveen Akhtar  
City Solicitor

**Notes:**

- A webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- In advance of the meeting Members will be provided with guidance notes on the entry and seating arrangements at The Alhambra
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they

may be filmed or sound recorded.

**Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.**

## AGENDA

### A. PROCEDURAL ITEMS

#### 1. ELECTION OF LORD MAYOR

To elect a Lord Mayor for the 2021/2022 municipal year.

#### 2. APPOINTMENT OF DEPUTY LORD MAYOR

To appoint a Deputy Lord Mayor for the 2021/2022 municipal year.

#### 3. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

**4. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 16 March 2021 be signed as a correct record (previously circulated).**

(Adrian Tumber – 07970 412150)

**5. APOLOGIES FOR ABSENCE**

**6. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR  
(Standing Order 4)**

*(To be circulated before the meeting).*

**7. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber - 01274 432435)

**B. BUSINESS ITEMS**

**8. AMENDMENTS TO THE CONSTITUTION - CONTRACTS  
STANDING ORDERS AND FINANCIAL REGULATIONS**

1 - 32

At the meeting of the Governance and Audit Committee held on 22 April 2021 consideration was given to the report of the Strategic Director Corporate Resources (Governance and Audit Committee Document “AL”) on the annual review of the Contracts Standing Orders and Financial Regulations section of the Council’s Constitution. The Committee made recommendations for their amendment contained in Document “A”.

**Recommended-**

**That the proposed changes to Contract Standing Orders and Financial Regulations (detailed in Document “A”) be approved to support improvements in the organisation’s financial and procurement processes and procedures.**

(Ian Westlake – 07971 540171)

**9. REVIEW OF THE CONSTITUTION**

33 - 50

At the meeting of the Governance and Audit Committee on 22 April 2021 the report of the City Solicitor (Governance and Audit Committee Document “AN”) detailed proposed amendments to the Constitution for recommendation to Council. The City Solicitor’s report is attached as **Document “B”**.

**Recommended-**

- (1) That the proposed amendments to the Constitution recommended by the Governance and Audit Committee and as set out in Appendices 1-3 of Document “B” be recommended to Council for adoption and implementation subject to the inclusion of the words “that each District Appeals Panel will comprise of three Members” in Article 8 of Appendix 1.**
- (2) That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of any recommendations approved by full Council.**
- (3) That the City Solicitor ensures that any agreed amendments are implemented.**

(Michael Bowness/Linda Bailey – 01274 433541/078147 79093)

**10. FORMALISATION OF WELLBEING BOARD GOVERNANCE ARRANGEMENTS**

51 - 72

Prior to the first wave of the Covid-19 pandemic, a process was underway to reform the Health and Wellbeing Board, to become the Wellbeing Board, including associated changes to its membership, and focus.

On 22 April 2021 the Governance and Audit Committee considered the report of the Strategic Director, Health and Wellbeing **Document “AM”** which sought approval for the formalisation of the Wellbeing Board governance arrangements.

**Recommended-**

**That the changes to the name, membership and role and functions of the Board as detailed in Governance and Audit Committee Document “AM” be approved.**

(James Drury – 07970 479491)

**11. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES  
(Standing Order 4)**

To appoint Members to Committees; Chairs and Deputy Chairs of Committees (other than Area Committees) and West Yorkshire joint committees (**Document “C” - the membership list will be circulated to Members and published on the Council’s website when the nominations have been received from the political groups**).

(Adrian Tumber – 07970 412150)

**12. RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES  
(Standing Order 15)**

To consider any recommendations arising from meetings of the Executive and Committees held after the publication of this agenda and prior to the Council meeting.

**13. ATTENDANCE AT COUNCIL MEETINGS 2021/22**

Previous reference: Executive, Minute 201 (2020/2021)

**Recommended –**

**That ordinary meetings of Council during the municipal year 2021/22 be held at 1600 on the following Tuesdays except where indicated otherwise:**

**13 July 2021  
12 October 2021  
14 December 2021  
25 January 2022  
17 February 2022 (Thursday)  
15 March 2022  
17 May 2022 (1030)**

(Adrian Tumber – 07970 412150)